

Rehearsal Assistant Application

Please provide the director of the production the following information in a TYPED document:

Name

Adviser

ID #

Email

Parent/guardian name and email

PLEASE SUBMIT ANSWERS TO THE FOLLOWING QUESTIONS:

1. Please review the general audition and the rehearsal and performance schedule with a parent/guardian carefully (see #3 for more information). List all your conflicts. {ACT, college trips, dentist/doctor appointments, etc.}
2. When are your free periods?
3. Please list your conflicts with the rehearsals and performances. From the dates of auditions, note any conflicts you have Mon-Friday, 3:45-6pm and Saturdays 9-4pm for regular rehearsals; and 3:45 - 8pm for tech week and performance week (tech starts 7 days prior to performances). You can check performance dates on the performing arts website.
4. Have you applied to be a Rehearsal Assistant before? What production/s?
5. Based on the expectations and responsibilities of the position listed below, what are the particular strengths you would bring to this job?
6. Why do you want to be a Rehearsal Assistant for this particular production?
7. What do you hope to learn during this process?

Expectations and Responsibilities

You may be expected to:

- Prepare materials for the auditions and rehearsals as assigned.
- Assist with the audition process.
- Attend rehearsals every day.
- Take attendance and follow up on conflicts/absences.
- Take notes for the adult staff members as assigned.
- Serve as a member of the running crew as assigned.
- Assist with hanging posters and publicity as assigned.
- Distribute makeup kits and t-shirts.
- Complete organizational tasks as determined by the adult staff.
- Model preparedness, respectfulness, initiative, and good decision-making and encourage company members to do the same.
- Share observations of the rehearsal and performance process with the adult staff.
- Contribute to a safe and respectful learning environment for all participants.
- Model compliance with the expectations outlined in the Student Guide Book and by the Performing Arts Division.
- Lead warm ups and rehearsals as assigned.
- Act as the Dramaturg for the production, familiar with the history of and historical references within the script.
- Assist with music choices for the production (pre-show, intermission, post-show) as assigned.

Participation Performing Arts Division activities are a privilege. The policies and procedures in the Student Guidebook and the Performing Arts Division website are designed to help students make healthy decisions

and contribute to a safe, respectful, and inclusive learning environment. In particular, students and their parents/guardians should review the Code of Conduct, Academic Eligibility Policy, Crew Apprenticeship Program, and Attendance Policy. Inappropriate behavior may result in dismissal from the production or other consequences at the discretion of the director. Expectations specific to this production will be introduced by the director during the first week of rehearsal and will be reviewed as needed.

>> ACKNOWLEDGEMENT

I have read the rehearsal schedule, listed all conflicts, and statements above. I understand that additional conflicts, tardiness, absences, or misbehavior may cause the director to adapt performance assignments or remove a student from the production. I also understand that special education, 504, or health accommodations that may need reinforcement during this activity should be shared with the director of the production on the first day of rehearsal. Rehearsal Assistants may choose to buy a show shirt. The items can be ordered on the NTHS website.

Student Signature _____

Parent Signature _____

>> ATTENDANCE

To find the information for questions 1 & 2, visit room 202 and ask the graduation class assistant.

1. What was your absence percentage last school year? _____
2. What is your absence percentage so far this year? _____
3. On what date did you collect this information? _____
4. If your absence percentage exceeds 10% please offer an explanation:

Student Signature _____

>> ACADEMIC ELIGIBILITY

To the best of my knowledge, this student is not currently in academic jeopardy or failing any of his/her courses.

Adviser Name _____

Adviser Signature _____